

Minutes ERA Board of Directors September 20th, 2017

President Mike Dietrich called the meeting to order at 6:30 pm CDT.

Attendees: Ronnie Charnes, Art Glass, Alan Reynolds, Jessica Myers, Gene Kaiser, Joe Mazzone, Bob Thomas, Kenny Turner, John Prinvale, Mike Dietrich, Mike Mackey, Ted Heywood, Mohammad Samii, Paul Sillon, Stephanie Schroeder, Ken Plourde, Mike Schroeder, Michele Schroeder, Daren Roggentien.

1: Treasurers Report:

- a. Mike Schroeder presented a Profit and Loss Statement for the month of August 2017.
- b. Mike reported a balance of \$11,445.60 in the ERA Checking Account.
- c. Mike informed attendees that the ERA Accounting Office has filed the 2016 ERA Tax return.

2: Membership Report:

- a. Michele Schroeder reported that the current membership in the ERA is 390 Members.
- b. Michele presented a document on the Delinquent Members that she contacted during the 3rd Quarter of 2017. The report shows Michele made 28 phone calls with the following results.
 - 1 Supplier Member rejoined.
 - 5 Rebuilder Members rejoined.
 - 3 New Rebuilder Members joined.

Michele added that several of the calls to Delinquent Members resulted in possible rejoins at a later time.

3: Technical/Training Committee Report

- a. Ken Plourde informed attendees that the Minutes from the past Technical/Training Committee meeting can be viewed on the ERA Web Site by all ERA Board Members.
- b. Ken reported that the past meeting was had to set up the 2018 ERA Trade Show Seminar Topics, Presenters and Schedule.
- c. Ken informed attendees that he would be setting up a meeting in the next week to finalize the 2018 ERA Trade Show Schedule.

4: Exchange Magazine Report:

- a. Bob Thomas reported that the October issue of the Exchange Magazine would be going out late do to the Hurricane. Bob added that the November issue should be back on schedule.

5: Exchange Magazine Advertising Report:

- a. Stephanie Schroeder reported that she is finishing up the October issue of the Exchange Magazine and will be sending it back to Bob in the next few days.
- b. Stephanie informed attendees that she received an email from Troy Light with WAI on using ERA Documents on the WAI Web Site. Troy informed Stephanie that the Documents would not be altered and would acknowledge that they are ERA Documents. Attendees felt this would be a good promotion for the ERA. Stephanie will contact Troy.

6: 2018 ERA Trade Show Report:

- a. Mike Dietrich reported that he had a conference call with Mike Schroeder and Gene Kaiser on the Scheduling for the 2018 ERA Trade Show. Gene Kaiser informed attendees that he has been in contact with the Montgomery Chamber of Commerce on a possible Hyundai Plant Tour and a Saturday Night Riverboat Dinner Cruise.
- b. Mike informed that the 2018 ERA Trade Show Schedule of Seminars and Activities needs to be finished in October for publication and announcement in November.

7: ERA Web Site Report:

- a. Jessica Myers reported that at the beginning of the month she tried to get the ERA Plug Code Program up and running and the ERA Server went down. This resulted in having to purchase a new Server. Jessica informed that she and Justin with Apptrak are in the process of integrating the information from the Old Server to the New Server. Jessica felt that the Plug Code Program should be up and running by the end of September. The ERA Plug Code Program will be introduced in the October issue of the Exchange Magazine and on the ERA Web Site.
- b. Jessica informed attendees as soon as the ERA Plug Code Program is up and running that she will resume work on the other projects.

8: Technical Advisor Report:

- a. Mohammad Samii reported that calls have been coming into the ERA Tech. Line on a regular basis. Mohammad informed attendees that a lot of the calls are simple problems. Mohammad added that he is screening calls to see if the callers are ERA Members and if they aren't he is forwarding caller information to Michele.
- b. Mohammad reported that he has received confirmations from Dennis Jacinto and Dan Bell for joint a Seminar and Dan Smith and Nick Staub on a joint Seminar for the 2018 ERA Trade Show.

9: Old Business:

a. Global Subscriptions:

1. Mike Schroeder reported that he is waiting on the ERA Web Site problems to be corrected and then will be working with Jessica to get this completed.

b. ERA Plug Code Program:

1. Mohammad Samii inquired about the accuracy of the ERA Plug Code Program when it is completed. Bob Thomas informed that there has been several companies that have published Plug Codes over the years. Bob added that Apptrak has spent a lot of time compiling information to make sure the Plug Codes are correct.

10: New Business:

a. ERA Office Manager:

1. Mike Dietrich informed attendees that with the passing of ERA Office Manager Darlene Schroeder the ERA was faced with a large void in running the ERA weekly business management. Mike informed attendees that Mike and Michele Schroeder had the ERA phone line forwarded to their business. Michele presented a proposal to Mike Dietrich on assuming the position of ERA Office Manager. (see attached) Mike Dietrich called an ERA Executive Board meeting to present the proposal. The ERA Executive Board approved the Michele's proposal which goes into effect October 1st, 2017. Mike Schroeder added that with Michele assuming the position of ERA Office Manager the ERA Phone would be answered Monday - Friday from 9:00 am - 5:30 pm Central Time. Mike added that with the large amount of equipment and supplies the ERA has amassed over the years the current ERA Office would have to be utilized for storage. Bob Thomas and Stephanie Schroeder will work on a press release to be published in the Exchange Magazine and on the ERA Web Site.

b. Heavy Duty Application Guide:

1. Paul Sillon informed attendees that there is a problem obtaining information on Heavy Duty and Truck Application Guides. Discussion was had on the difficulty on obtaining information with suggestions of Web Sites from Wilson and Dixie Electric for information.

Mike Schroder thanked the ERA Board and the ERA Association for the flower arrangement and Memorials on his Mothers passing.

Being no further business a motion was made by Ronnie Charnes to adjourn the meeting. A second was made by Ken Plourde. All Ayes. Meeting adjourned at 7:45 pm CDT.

THE NEXT ERA BOARD OF DIRECTORS MEETING IS SCHEDULED FOR OCTOBER 18TH, 2017 AT 6:30 PM CDT.

Respectfully submitted.
Daren Roggentien.
Secretary.

