

Minutes ERA Board of Directors September 18th, 2019

President Ken Plourde called the meeting to order at 6:30 pm central time.

Attendees: Ted Heywood, Mike Mackey, Gene Kaiser, Bob Hopko, Stephanie Schroeder, Lonnie Bain, Michele Schroeder, Mohammad Samii, Ken Plourde, Kenny Turner, Bob Thomas, Mike Dietrich, Daren Roggentien.

1: Consent Agenda:

- a. There were no additions to the Agenda.
- b. Mike Dietrich made a motion to approve the Consent Agenda. Ted Heywood made a second to the motion. All ayes. Motion approved.

2: Secretary Report:

- a. Mike Dietrich made a motion to approve the minutes from the August 21st, 2019 ERA Board of Directors meeting. Daren Roggentien made a second to the motion. All ayes. Motion approved.

3: Treasurers Report:

- a. Mike Schroeder was unable to attend the meeting.
- b. Michele Schroeder presented a Profit and Loss Statement for the month of August 2019.
- c. Michele reported a balance of \$8,345.10 in the ERA Checking Account.
- d. Ken Plourde questioned the \$268.00 expense on the ERA Office expenses for PO Box Rent. Michele explained that this a 1 time per year expense for the ERA PO Box rental. Michele added that the expense for the ERA Tech Line phone was split out from the Office Phone expense and added to the ERA Tech Line expense.
- e. Daren Roggentien made a motion to approve the Treasurers Report. Mike Dietrich made a second to the motion. All ayes. Motion approved.

4: Membership Report:

- a. Michele Schroeder reported that as of August 31st, 2019 the ERA has 371 members.
- b. Michele informed attendees that 6 ERA Members membership had expired in August. Michele reported that she contacted them with the following results:
 - 1 member renewed by phone.
 - 1 member will renew when funds are available.
 - 1 member had surgery and will be unable to work for 6 more weeks.
 - 3 left messages and waiting on return calls.

5: Correspondence Report:

- a. There was no correspondence from the ERA Office.
- b. Daren Roggentien reported that he had received an email from a rebuilder from Russia and forwarded it to the ERA Office. Michele informed attendees that the rebuilder would like to have a printed copy of the Exchange Magazine mailed to him. After discussion Michele will contact him to see if is willing to pay for a Global Membership, Exchange Magazine Subscription and the extra postage it would take to mail the Exchange Magazine.

6: Exchange Magazine Report:

- a. Stephanie Schroeder reported that the October issue of the Exchange magazine would be going to the printers at the end of the week.
- b. Stephanie reported that there were 2 new advertisers for the month and Romaine would be doing a full page ad in November.
- c. Mohammad Samii informed attendees that he has been working on a rebuilder from Canada and would like copies of the last 2 months of the Exchange magazine to send to him. Mohammad will contact Michele and make arrangements.

7: ERA Web Site Report:

- a. Bob Thomas reported that he has made a list of Tech Articles that have been written that haven't been added to the ERA Tech Library. Bob added that he has contacted Mohammad Samii, Lonnie Bain and Brian Hagedorn to look over the list and determine which documents need to be added to the Tech Library.
- b. Ken Plourde reported that he is working on the pricing for the ERA Label Library and will forward it to Bob when completed.
- c. Ken questioned if the counter had been added to the Sources Guide on the ERA Web Site. Bob informed that Dustin had added the counter. Bob added that the counters had been removed on some areas on the ERA Web Site and if anyone would like to have them reinstalled to contact him.
- d. Ken commented that the ERA Web Site has really improved.

8: Technical Advisor Report:

- a. Mohammad Samii reported that calls have been coming in as normal. Mohammad added that some calls are from rebuilders wanting to know where to find information. Mike Dietrich questioned if the Sources Guide was updated would this help? Mohammad informed that he felt some callers would not benefit from the Sources Guide.
- b. Mohammad informed attendees that he receives calls on testing with the callers not having the proper equipment to do the testing.

9: 2020 ERA Trade Show Report:

- a. Ken Plourde reported that the 2020 ERA Trade Show Committee had a meeting on September 4th, 2019. Ken added that the committee went over pricing and will finalize costs at the next 2020 ERA Trade Show meeting.
- b. Ken informed attendees that Mohammad is working on Seminar Topics and Presenters.
- c. Ken reported that J&N has committed to a tour of their facility but other items with J&N are moving along slowly. Ken added other than that things are progressing.

10: Open Forum:

- a. No topics were presented.

11: Old Business:

a. Membership Drive:

- 1: Mike Dietrich and Mike Schroeder are working with Nick Staub from Romaine Electric on building ERA Membership. Nick forwarded a list of 5 prospective members that the ERA Office sent out information on September 5th. Michele contacted them with the following results:
 - 1 wants to join.
 - 1 wants a call back on September 20th.
 - 1 money is tight but would like to join.
 - 1 didn't realize that he had got the information and would like a call back in a week.
 - 1 left a message
- 2: Daren Roggentien reported that he received an email from Jerry Kieffer on a potential member and forwarded the information to the ERA Office.

12: New Business:

- a. No New Business was discussed.

Being no further business a motion was made by Mike Dietrich to adjourn the meeting. Michele Schroeder made a second to the motion. All ayes. Meeting adjourned at 7:15 pm central time.

THE NEXT ERA BOARD OF DIRECTORS MEETING IS SCHEDULED FOR OCTOBER 16TH, 2019 AT 6:30 PM CENTRAL TIME.

Respectfully submitted.
Daren Roggentien.
Secretary.

