

Minutes ERA Board of Directors December 16th, 2020

President Ken Plourde called the meeting to order at 6:30 pm central time.

Attendees: Al Steadman, Mike Schroeder, Michele Schroeder, Stephanie Schroeder, Jeff Cazel, Bob Thomas, Lonnie Bain, Ted Heywood, Tom Barrett, Casey Barrett, Bob Hopko, Jerry Kieffer, Mike Mackey, Mohammad Samii, Ken Plourde, Daren Roggentien.

1: Consent Agenda:

- a. Daren Roggentien made a motion to accept the Consent Agenda. Mike Schroeder made a second to the motion. All ayes. Motion approved.

2: Secretary Report:

- a. Mike Schroeder made a motion to approve the minutes from the November 18th, 2020 ERA Board of Directors meeting. Mohammad Samii made a second to the motion. All ayes. Motion approved.

3: Treasures Report:

- a. Mike Schroeder presented a Profit & Loss Statement for the month of November 2020.
- b. Ken Plourde questioned the phone expenses on the Profit & loss Statement. Mike informed attendees that ATT has been contacted on the excess expenses for the last few months. Mike added that he has stopped the auto pay to ATT and is waiting on a return call to get the overcharges corrected. Mike reported that he was informed that ATT would not disconnect the phone lines while this is being resolved.
- c. Mike reported a balance of \$5,564.58 in the ERA Checking Account. Daren Roggentien made a motion to accept the Treasures Report. Mohammad Samii made a second to the motion. All ayes. Motion approved.

4: Membership Report:

- a. Michele Schroeder reported that as of November 30th, 2020 the ERA has 346 members.

5: Correspondence Report:

a. ERA Office:

1. Michele Schroeder reported that she received an email from an ERA Member on adding Onan Generator Manuals to the ERA Web Site. Bob Thomas reported that he received the email from Michele and it contains approximately 600 manuals. After discussion it was decided that the ERA has ongoing projects that need to be finished before considering adding the Onan Manuals. Michele will send an email to the ERA Member on the decision.

b. Secretary:

1. Daren Roggentien reported no Correspondence for the month.

6: Exchange Magazine Report:

- a. Stephanie Schroeder reported that the January issue of the Exchange magazine is being finished up and should be going to the printers by the end of next week.
- b. Ken Plourde questioned when information on the 2021 ERA Trade Show will be added. Stephanie reported that the information could be added at any time.

7: ERA Web Site Report:

- a. Bob Thomas reported that there is one page that needs to be completed on the ERA Web Site on what Guest Members can view. Bob added that this could possibly be completed by the end of the year.
- b. Bob informed attendees that the Key Words for the Search Function on the ERA Web Site are being worked on.

8: Technical Advisor Report:

- a. Mohammad Samii reported that the calls on the ERA Tech. Line were around normal for the month. Mohammad added that he did not receive any calls from Non-ERA Members for the month.
- b. Mohammad informed attendees that he received a few calls on Generators.

9: 2021 ERA Trade Show Report:

- a. Mike Schroeder reported that he has spoken with the representatives for the contracted events at the 2021 ERA Trade Show on the possibility of the 2021 ERA Trade Show being cancelled because of the Covid Virus would the ERA be refunded their fees? Mike reported that they informed him that the fees would be totally refunded. Mike added at this time it is a wait and see what happens with the vaccine.
- b. Mike reported that he has contacted the Decorator and is waiting on a return call.

10: Open Forums:

- a. No topics were discussed.

11: Old Business:

a. Membership Drive:

- 1. Ken Plourde reported that this is a work in progress and once completed the ERA will start promoting in other Trade Magazines.

12: New Business:

a. 2021 ERA Budget:

1. Ken Plourde reported that the ERA Budget Committee met on December 2nd, 2020 to go over the 2021 ERA Budget.
2. Mike Schroeder reported that the 2021 ERA Budget proposal had been presented to the ERA Board of Directors. After discussion Daren Roggentien made a motion to approve the 2021 ERA Budget as presented. Lonnie Bain made a second to the motion. All ayes. Motion approved.

Being no further business a motion was made by Mike Schroeder to adjourn the meeting. Daren Roggentien made a second to the motion. All ayes. Meeting adjourned at 7:10 pm central time.

THE NEXT ERA BOARD OF DIRECTORS MEETING IS SCHEDULED FOR JANUARY 20TH, 2021 AT 6:30 PM CENTRAL TIME.

Respectfully submitted.
Daren Roggentien.
Secretary.